

# TRAINING AND EXERCISE SUBCOMMITTEE

## MEETING MINUTES

WEDNESDAY, MARCH 7<sup>TH</sup>, 2018

DELAWARE FIRE SCHOOL

On March 7<sup>th</sup>, 2018 the Training and Exercise Subcommittee meeting was held at the Delaware State Fire School in Dover with representatives from the Training and Exercise Subcommittee and the Delaware Emergency Management Agency (DEMA).

Attendees	Agency
Jerry Brennan, Alt Chairman	DSFS
Joe Hughes	League of Govt.
Mei Johnson	DEMA
Jessica McIntire	DEMA
Devon Stover	DEMA
David Mick	Kent County EMA
Lisa Tanielian	DDA
Betty Decker	PHPS
Suzanne Raab-Long	DE HC Assoc.
Dwayne Day	DelDOT
Tucker Dempsey	DSFS
Matthew Higgins	DNREC
Claudette Martin-Wus	DTI
Harvey Velott	DSP/DIAC
Glenn Marshall	Sussex Co. EMS

- Chairman Jerry Brennan welcomed everyone called the meeting to order at 8:33 a.m.
- A quorum of members were present and introductions were made.
- A motion was carried for an approval of the February 7<sup>th</sup>, 2018 meeting minutes.
- Correction to the February 7<sup>th</sup> agenda. A motion was carried for approval of February 7<sup>th</sup> agenda. APPROVED (Motion by Tucker Dempsey, Second by Claudette Martin-Wus)

## EXERCISE PROGRAMS

### *Tom Nesbella Reports:*

- DEMA REP, TTX 8 Feb 2018
- FEMA RG III, S&R WS 13-14 Feb 2018
- State Active shooter WS, 3 TTX one for each county 27,28 Feb, 1Mar 2018
- FS Special Ops drill, re-scheduling for 24 Mar 2018
- Wilmington, WS water emergency plan, re-scheduling for 16 Mar 2018
- DEMA, REP dress, 27Mar 2018
- IMT & Dover Downs, TTX, 18 Apr 2018
- DEMA FSE, Atlantic Fury, 2-9 May 2018
- SERC workshop, 11-12 May 2018
- DEMA graded REP 22 May 2018
- PH FSE Mass care, 11-15 June 2018
- DTI Onsite exercise, 8 Mar

### Updates:

- FEMA RG III, S&R WS – Glenn, Harvey and Tucker attended and reported that the Delaware region are prepared than most of the teams that were present.
- State Active Shooter WS, 3 TTX – Tom reports that Glenn did a great job at explaining and it was a great guided discussion with 170 people in attendance.
- FS Special Ops drill – David shares that online registration has been challenging
- IMT & Dover Downs, TTX – Initial Planning meeting took place yesterday
- PH FSE Mass care – Betty reports that they will be setting up a shelter at Sussex Central, added a new function to shelter operations, Introduce shelter manager and Tier III participants (National Guard, Public Health, Red Cross and Office of Animal Welfare).

### Other DE exercises

- LE
  - o State-wide TTX's for school shooting/shelter-in-place, ongoing this year
  - o TTX, DSCYF active shooter TBD
  - o TTX, OMB active shooter TBD
- HC
  - o Bay health:
    - Late Summer/ Early Fall Active Shooter with Dover Police Dept.
    - December 2018: Lockdown in Smyrna at the Medical Services Building. It will be an active Shooter scenario with the entire facility
    - January 2019: Hospital evacuation with real patients and real employees. We will shut down the old hospital and will be moving everyone into the new hospital (3 ½ miles away). We will be using DE-Trac. Full blackout on generator power (up to 4 hours) to maintain emergency systems
  - o Beebe:
    - February 16 Cyber Attacks, ED and Ancillary Departments
    - January 17: Sussex County Water Contamination Table Top Exercise
  - o CCHS:
    - January Code Yellow (Infant Abduction)

- April Decontamination Exercise
- Late May Cyber Attack
- Late Summer Mass Casualty Incident ( Full Scale)
- October Mass Evacuation
- November: Completed Evacuation drill with the Rehab staff
- October, 2019: Mass vaccination – 12000 staff to be vaccinated in 12 hours
- Nanticoke:
  - Late April Flood
  - March TT Lab Relocation
  - Fall Functional Exercise Lab Relocation
- St. Francis:
  - February Active Shooter PACE Center
  - March Code Pink (Infant Abduction)
  - Late Spring/ Early Summer Mass Casualty Incident
  - November: Mass Casualty Drill- Active Shooter in Christiana ED and patients were diverted to Wilmington. Also added a bus accident with 25 students.
  - December 5: Full Scale Active Shooter Drill
- Dover AFB Hospital:
  - February Deployment Exercise
  - Spring Active Shooter
- VA:
  - Water Pipe Burst Training
  - February Mass Casualty Incident/ Fire Drill
  - Late March Active Shooter (Out Buildings)
- DETF evacuation workshop 3-4 Apr 2018

## TRAINING PROGRAMS

### *Tom Nesbella Reports:*

- 2017 schedule
  - AWR-209 Dealing with the Media, 26 Apr 2018, awaiting announcement
  - PER-320 PPE course for PH, 20 Mar 2018, cancelled by the CDP, re-scheduling
  - DOT PHMSA Rail Car Response, 22 Mar 2018, 22 enrolled
  - MGT-331 COOP, 10-11 Apr 2018, 11 enrolled
  - AWR-343 Hurricane awareness, 9 May 2018, 4 enrolled
  - AWR-148 Crisis Management for School-Based Incidents, 20 June, awaiting announcement

- In-residence courses;
  - Center for Domestic Preparedness (CDP), 2
    - Now accepting resident training class applications
  - New Mexico Tech (NMT), 1
  - Counter Terrorism Operations Support (CTOS), 0

## AFTER ACTION REPORT IMPROVEMENT PLAN

- None

## FINANCIAL STATEMENTS

*Tom Nesbella Reports:*

- Financial Statements, FY15 SHSP Training & FY16. FY15 exercise is complete

## OLD BUSINESS

- Written summaries from previously approved classes or conferences:

LE: approvals

- CMT Hostage Negotiation Seminar, 5-7 Feb 2018
- Institute of Self Defense Combat Course TBD
- FIAT Instructor Course, 25 Feb-2 Mar 2018
- MARGIN Annual Gang Conference, 4-7 Mar 2018
- Maritime Security Conference, 7-8 Feb 2018
- BRAVO3 EOD Conference, 4-8 Feb 2018
- Ice Dive Training, 13-16 Feb 2018
- Outlaw Motorcycle Gang Conference, 9-15 Sept 2018

FS: approval

Drone Pilot Online Certification Prep Course, TBD

CS: approval

REP/ GIS conference, 16-19 Apr 2018

Cyber conference, 15-21 Apr 2018

- Harvey reports that FIAT Instructor Course, 25 Feb-2 Mar 2018 will be canceled

## NEW BUSINESS

- Requests for Training

- Any requests over \$25,000 must go through the GSS approval process prior to approval of the T&E subcommittee per our fiscal year.
  - Law Enforcement
    - \$204.50 was requested to send personnel to the Multi-State Information Sharing & Analysis Center (MS-ISAC) annual meeting in New Orleans, DE
    - \$54.84 was requested to send personnel to attend Police Symbology Seminar in West Chester, PA
    - \$345.00 was requested to send personnel to the Mid Atlantic INLETS: Violent Crimes and Terrorism Trends Conference in Annapolis, MD
    - \$1,270.00 was requested to send three Detectives to attend the NATIA Mid-Atlantic Chapter Training and Exhibition in Harrisburg, PA
    - \$7,970.00 was requested for two High Crimes Unit Detectives to participate in the Cellebrite cell phone investigation certification course via Online
    - \$4,039.76 was requested to send a High Tech Crimes Unit Detective to attend the Internet Evidence Finder Software Certification Course in Herndon, VA
    - APPROVED (Motion by Tucker Dempsey, Second by Glenn Marshall)
  - EMS
    - \$18,00.00, tabled from last meeting
  - FS
    - \$15,000.00 was requested to train and certify 50 firefighters in technical rescue in Wilmington, DE
    - \$18,726.00 was requested for a Hoist Rescue Team Recertification in Middletown, DE
    - \$1,534.00 was requested for personal to attend the State Search and Rescue Coordinators Council/ National SAR Committee meeting in Washington, D.C.
    - APPROVED (Motion by Harvey Velott, Second Glenn Marshall)
- Requests for Exercises
  - DTI
    - \$6,830.00 was requested to send personal to participate in the 2018 table-top Statewide COOP Exercise in Dover, DE
    - APPROVED (Motion by Tucker Dempsey, Second by Harvey Velott)

## NIMS COORDINATOR UPDATE

### *Devon Stover Reports:*

- The recently launched Preptalks has released the following topics in Data Mapping, The Next Pandemic and Social Capital in Disasters. There will be more scheduled and you could visit [www.fema.gov/preptalks](http://www.fema.gov/preptalks) for more information.
- Feedback for Job Titles/ Position Qualifications ended Tuesday, February 27<sup>th</sup>

## CERT/CITIZEN CORPS

### *Mei Johnson Reports:*

- Feb 10 Camp Fury Empowerment Day at DSFS
- Feb 23-24 CERT Course at Calvary Church in Dover
- Mar 4 Emergency Preparedness Workshop at Calvary Church in Dover
- Mar 31 Stop the Bleed Day
- April 27-28 CERT Course at DelTech in Georgetown

## OTHER SUBCOMMITTEE BUSINESS

- None

## COMMITTEE MEMBERS COMMENTS

- Harvey reports that LE new bobcat will be arriving today

## CONCLUSION

- Per Chairman Jerry Brennan **the next meeting will be April 4<sup>th</sup>**
- Per Chairman Jerry Brennan the meeting was adjourned.
- Meeting adjourned at 9:14 am

Respectfully Submitted,  
-Beverly Wright